

Get Started

Welcome to the RRA Digital Collaboration Platform. We're excited to have you join us, but first you need to create an account. Please follow the steps below to begin.

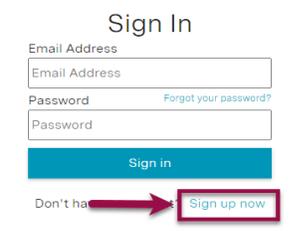
Access the Portal

To access the portal, enter engage.russellreynolds.com in your internet browser.

Create an Account

1. Sign up

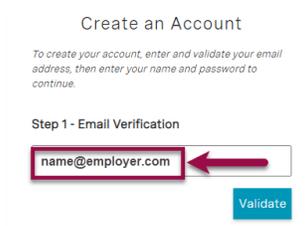
New to the Platform? Start by clicking **Sign up now**.



The 'Sign In' form contains two input fields: 'Email Address' and 'Password'. Below the 'Password' field is a link for 'Forgot your password?'. At the bottom, there is a 'Sign in' button and a 'Don't have an account? Sign up now' link. A red arrow points to the 'Sign up now' link, and a red box highlights it.

2. Validate Email

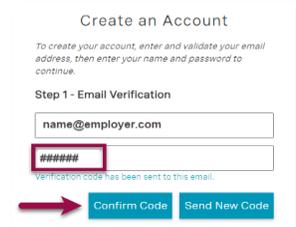
Provide your primary business email address and click **Validate**.



The 'Create an Account' form, Step 1 - Email Verification, includes instructions: 'To create your account, enter and validate your email address, then enter your name and password to continue.' It features an input field for the email address containing 'name@employer.com', a 'Validate' button, and a red arrow pointing to the email field.

3. Confirmation Code

Enter the validation code and then click **Confirm Code**.



This form shows the 'Step 1 - Email Verification' process. It includes an input field for the email address, a masked input field for the confirmation code (displayed as '#####'), and buttons for 'Confirm Code' and 'Send New Code'. A red arrow points to the 'Confirm Code' button.

4. Name and Password

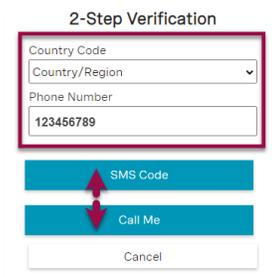
Enter your name, decide on a password, and then click **Create**.



The 'Create an Account' form, Step 2 - Name and Password, includes fields for 'First Name' and 'Last Name', followed by password fields. A red arrow points to the 'Create' button.

5. 2-Step Verification

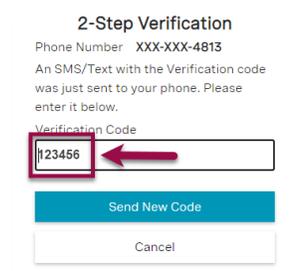
Provide your **mobile number** and choose **SMS** or **Call Me**.



The '2-Step Verification' form includes fields for 'Country Code', 'Country/Region', and 'Phone Number' (containing '123456789'). It features buttons for 'SMS Code', 'Call Me', and 'Cancel'. A red arrow points to the 'SMS Code' button.

6. Verification Code

Enter the **verification code** delivered to your mobile device.



This form shows the '2-Step Verification' process. It includes the phone number 'XXX-XXX-4813', instructions about the SMS/Text, and a 'Verification Code' input field containing '123456'. A red arrow points to the 'Verification Code' field.

Finish Setting Up Your Account

Complete the remaining required (and any optional) fields, and then click

FINISH

First-Time Login

The first time you login, you will be prompted to register your device (home or work). Selecting **Yes** will eliminate the two-step authentication for future logins.